

REGULATION ON THE USE OF COMPUTERS AND DATA TRANSMISSION

Art. 1 – OBJECT AND PURPOSES

1. This Regulation provides the main guidelines and rules for the proper use of the facilities and computer resources of the library office of the Departments of Medical Area;
2. Computers and the data transmission network are indispensable tools for the University, as they allow access to, processing and distribution of information and knowledge developed inside and outside **(OF)** it. The Library, therefore, grants in use to users who attend, its own computer equipment through which it is possible to consult the catalogues books, magazines and databases for bibliographic researches;
3. Users must, however, be aware of the limits that constitute their appropriate use, and they are therefore required to be used correctly in compliance with the rights of others to privacy and property intellectual

N.B. You can also use your own devices, by connecting to the university network using wi-fi technology

Art. 2 - SUMMARY OF THE BASIC OBLIGATIONS

- 1) Users of the library's resources, in compliance with the laws and regulations in force, must pay particular attention to:
 - a. use the resources in a manner according to the university institution purposes;
 - b. prevent unauthorised access to resources;
 - c. avoid abusing common resources, monopolizing their use or limiting their availability to other users;
 - d. respect author's rights, copyright and use licenses, respect the integrity of information resources based on computer;
 - e. print only with the prior authorization of the Manager or the person acting on his behalf and never a large number of pages that requires a particularly expensive consumption of ink and paper.

Art.3 – RULES OF USE

- 1) Users may use the computer equipment made available by the Library by following the following steps:
 - a) Register with name, surname and serial number;
 - b) Indicate the seat number that is indicated;
 - c) Mark the start and end times of the session with a your signature.
 - d) To use the printer, fill in and have the appropriate form signed by the manager.

N.B.: The use, in order to allow a rotation in the use of the equipment, LAST TWO HOURS PER DAY .